


Requesting Office: Procurement	
Contact Person: Tebogo Aphane	
Contact Numbers: 014 597 4636	
Facsimile:	RFQ – PSP MOSES KOTANE
E-mail address: tebogoa@magalieswater.co.za	

DATE ISSUED: 05 FEBRUARY 2024

CLOSING DATE: 19 FEBRUARY 2024

TIME: 12:00PM


PLACE OF DELIVERY: MAGALIES WATER

NB: Compulsory site briefing and inspection on Monday, the 12th FEBRUARY 2024 at 11h00.

Location: MOSES KOTANE MOGWASE OFFICE

For More information/query email: tebogoa@magalieswater.co.za or call 014 597 4636

Item No.	Description/Specification
1	<p>Appointment of a PSP for 2023/24 Moses Kotane War-on-leaks Project</p> <p>Technical Information and specifications</p> <p>Description of work</p> <p>Magalies Water Board seeks to employ a Professional Service Provider to carry out Planning, Studies, Investigations and Assessments phase to precede the other “Normal Services” as set out in the Engineering Professions Act of 2000 (Act No. 46 of 2000). The professional service provider is required to cover the work in areas covered in item 1.1. below.</p> <p>1.1 Areas Covered</p> <p>1.1.1. Moses Kotane Local Municipality: War on Leaks in Bodirelo and Mogwase</p> <p>LOCATION AND AREAS OF FOCUS</p> <p>2.1. MOSES KOTANE LOCAL MUNICIPALITY</p> <p>Moses Kotane LM</p> <p>Bodirelo - 25°15'25.2"S 27°16'20.4"E</p> <p>2.2. PROJECT NAME: WAR ON LEAKS</p> <p>The leak detection exercise is required to be conducted at a village within the Moses Kotane Local Municipality in Bodirelo and Mogwase.</p>

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CONNECTIONS SUCH AS FIRE HYDRANTS, GATE VALVES, BUTTERFLY VALVES, BALL VALVES, SCOUR VALVES, AIR VALVES, METERS AND OTHER FITTINGS SHALL BE REQUIRED AS OUTLINED HEREUNDER:

1. Visual leak detection investigations shall be undertaken at various locations within the reticulation network.
2. Visible leak detection shall be undertaken on foot. All reticulation infrastructure such as chambers, valve covers, and meters boxes shall be opened during the investigation and visually inspected for any leakage.
3. All leakage identified shall be captured on bespoke forms where information such as Leak position (GPS), leak size, Infrastructure leaking (meter, pipe, valve, hydrant, other) will be indicated.
4. Photographs of each leak shall be taken, and all leak positions shall be marked up on a network drawing or map.
5. A minimum of 7 days Flow logging shall be required at the Main supply pipe to the focus area. This logging shall be required prior to starting with the visual leak detection.
6. The service provider is expected to determine the minimum night flow and compute the level of leakage within the area.
7. A minimum of 3 days of Pressure Logging shall be required at 4 points within the focus area. Fire hydrants, hose reels and Taps shall be used when logging pressures at the critical point, Lowest point, and average point.
8. Graphical representation and raw data shall be required for all data Logging to be done.


Deliverables

Stage 1 –Inception

- I. Agreed services and scopes of work.
- II. Signed agreement.
- III. Report on project, site and functional requirements.
- IV. Schedule of required surveys, tests, analyses, site and other investigations.
- V. Schedule of consents and approvals and related lead times.


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	<p>Stage 2 – Design Development (also termed Detail Design)</p> <ol style="list-style-type: none"> I. Design Leak Detection development drawings. II. Outline specifications. III. Local and other authority submission drawings and reports. IV. Detailed estimates of construction costs. <p>Stage 3 – Documentation and Procurement of Contractor</p> <ol style="list-style-type: none"> I. Specifications. II. Services co-ordination. III. Working drawings. IV. Budget construction cost. V. RFQ documentation. VI. RFQ evaluation report. VII. RFQ recommendations. VIII. Priced contract documentation <p>Stage 4 – Contract Administration and Inspection</p> <ol style="list-style-type: none"> I. Schedules of predicted cash flow. II. Construction documentation. III. Drawings register. IV. Estimates for proposed variations. V. Contract instructions. VI. Financial control reports. VII. Valuations for payment certificates. VIII. Progressive and draft final account(s) IX. Practical completion and defects list X. All statutory certification and certificates of compliance as required by the Local and other Statutory Authorities <p><u>Full Time Construction Monitoring</u></p> <p>Stage 5 – Close-Out</p> <ol style="list-style-type: none"> I. Valuations for payment certificates II. Works and final completion lists III. Operations and maintenance manuals, guarantees and warranties IV. As-built drawings and documentation V. Final accounts
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Pricing Schedule

Item	Description	SI Unit	Quantity	Rate	Amount
Planning Phase					
1	Inception Reports	Sum	1	R	R
1.1	Provisional Labour	Sum	10		R
2	Leak Detection Services: Visual Inspection	Sum	1	R	R
3	Data Logging – Flow (minimum of 7 days)	Sum	1	R	R
4	Data Logging	Sum	1	R	R
5	Data analyses and Reporting (Detailed Design)	Sum	1	R	R
Procurement Phase					
6	Compiling and RFQ Documents for the appointment of a Contractor	Sum	1	R	R
7	Printing of Documents	No	30	R	R
8	Participate in the Magalies Water Bid Specification Committee and Bid Evaluation Committee	Sum	1	R	R
Implementation Phase					
9	Part Time (twice a week) Construction Monitoring	Month	6	R	R
10	Part Time (Once a week) Health and Safety/ Environmental Monitoring	Month	6	R	R
Close Out Phase					
11	Close Out Reports	Sum	1	R	R
Project Disbursements					
12	Printing and Copying	Sum	1	R	R
13	Travel	Sum	1	R	R
Sub-Total					R
VAT at 15%					R
TOTAL OFFER					R

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5.1 PROJECT PAYMENTS

The project components will be completed progressively, the milestones against which project progress can be monitored will be paid upon completion of such milestones from Stage 1 to Stage 6.

Project Timelines

The project from Inception up to Close Out should be completed within three (3) months for Moses Kotane LM.

Project Contract

The contract to be used for this RFQ will be the MAGALIES WATER Service Level Agreement (SLA), which will be a binding contract between MAGALIES WATER and the successful PSP. All penalties for non-performance will be set out in the Service level agreement.

RFQ Evaluation


Submitted RFQ's will be assessed based on the following:

The RFQ evaluation method for the evaluation of all responsive Quotation offers will be Method 2: Functionality, Price and preference.

MANDATORY REQUIREMENTS


- Bidder attended the compulsory briefing
- Submit a Valid Certified B-BBEE Certificate/ Certified Sworn Affidavit
- Completed and signed, Local Content and Declaration of Interest Form (SBD4)
- State CSD Vendor number on the quotation
- Quotation should state the physical address & contact details
- The quotations will be evaluated in terms of the PPPFA using the 80:20 Preference point systems.
- PM should have Pr. ENG/Tech –Civil, ECSA.

Functionality Criteria


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A minimum functionality score of 60 Points should be achieved to move to the next phase of evaluation.


No.	Technical / Functional Requirements	Weight
1.	<p>Previous experience of similar task / Company proven track record of quality on design, construction leak detection or network logging or reticulation design or domestic retrofitting projects completed.</p> <ul style="list-style-type: none"> ✓ Previously supervised projects of value R 200-500 000 per project or more shall be considered. ✓ Schedule of Company experience to be attached together with practical completion letters, final completion letters of previous projects as evidence from clients, failure to submit such will result in zero (0) points allocated. 	30 Points
	<ul style="list-style-type: none"> ◦ 4 or more similar assignments / projects <i>30 points</i> 	
	<ul style="list-style-type: none"> ◦ 2 - 3 similar assignments / projects <i>25 points</i> 	
	<ul style="list-style-type: none"> ◦ 1 similar assignments / projects <i>10 points</i> 	
	<ul style="list-style-type: none"> ◦ 0 projects <i>0 points</i> 	
2.	Qualifications and experience of Key Personnel	
3.	<p>Professional qualification of Lead Engineer.</p> <ul style="list-style-type: none"> ✓ A Lead Engineer with a Bachelor of Science Degree in Civil Engineering or Bachelor of Technology Degree in Civil Engineering or National Diploma in Civil Engineering. 	10 points

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		<ul style="list-style-type: none"> ✓ Professional registration with Engineering Council of South Africa (ECSA) as Pr. Eng. or Pr. Tech Eng. Pr. Techni. ✓ Please attach Copies of Certificates and Qualification. <p>Evaluation of Lead Engineer Qualification</p>								
		<table border="1"> <tr> <td>Proof of Qualifications and Professional Registration for Lead Engineer to be attached</td> <td>15 points</td> </tr> <tr> <td>No Proof of Qualifications and/or Professional Registration</td> <td>0 points</td> </tr> </table>	Proof of Qualifications and Professional Registration for Lead Engineer to be attached	15 points	No Proof of Qualifications and/or Professional Registration	0 points				
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No Proof of Qualifications and/or Professional Registration	0 points									
		<p>Lead Engineer experience.</p> <ul style="list-style-type: none"> ✓ Should demonstrate capacity in terms of experience on similar projects related to WCWDM & War on leaks programme, that is leak detection or network logging or reticulation design or domestic retrofitting projects completed. ✓ Please attach Comprehensive CV to be attached. <p>Evaluation of Lead Engineer Experience</p>	15 Points							
		<table border="1"> <tr> <td>◦ No CV attached</td> <td>0 points</td> </tr> <tr> <td>◦ 1 – 5 Years of experience</td> <td>5 points</td> </tr> <tr> <td>◦ 6< Years of experience</td> <td>15 points</td> </tr> </table>	◦ No CV attached	0 points	◦ 1 – 5 Years of experience	5 points	◦ 6< Years of experience	15 points		
◦ No CV attached	0 points									
◦ 1 – 5 Years of experience	5 points									
◦ 6< Years of experience	15 points									
		Professional qualification of Resident Engineer	5 Points							

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		<ul style="list-style-type: none"> ✓ A Resident Engineer with with a Bachelor of Science Degree in Civil Engineering or Bachelor of Technology Degree in Civil Engineering or National Diploma in Civil Engineering. ✓ Professional registration with Engineering Council of South Africa (ECSA) as Pr. Eng. or Pr. Tech Eng. Pr. Techni. Or Registered as Professional Project Manager under ✓ Please attach Copies of Certificates and Qualification. 		
		Evaluation of Qualification		
		Proof of Qualifications and Professional Registration for site agent to be attached	5 points	
		No Proof of Qualifications and/or Professional Registration	0 points	
		Resident Engineer Experience		15 Points
		<ul style="list-style-type: none"> ✓ Should demonstrate capacity in terms of experience on similar projects related to experience of design/ construction supervision of leak detection or network logging or reticulation design or domestic retrofitting projects completed. ✓ Please attach Comprehensive CV to be attached. 		
		Evaluation of Experience		
		<ul style="list-style-type: none"> ◦ No CV attached 	0 points	
		<ul style="list-style-type: none"> ◦ 1 – 2 Years 	4 points	
		<ul style="list-style-type: none"> ◦ 2 – 4 Years 	6 points	

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		<ul style="list-style-type: none"> ◦ 5 and above 	15 points	
	4.	Proposed Schedule/ Programme		15 Points
		<ul style="list-style-type: none"> ✓ Bidder to attach a high level schedule in Microsoft Project format or similar to demonstrate capacity to plan project activities within stipulated timeframes from appointment to commissioning. 		
		<ul style="list-style-type: none"> ◦ No Gants Chart attached 	0 points	
		<ul style="list-style-type: none"> ◦ Proposed schedule is within (9 months) client's expectations 	5 points	
		<ul style="list-style-type: none"> ◦ Proposed schedule is within (9 months) client's expectations. Schedule indicates project critical path, resources utilisation. 	10 points	
		Method Statement		10 Points
	5.	No method statement attached		
		Method statement not detailed indicating processes relating to project scope of works and in line with project deliverables.		
		Method statement detailed indicating processes relating to scope of works and in line with project deliverables.		
		Total points		100

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8. PROJECT REPORTING

The service provider is expected to prepare and submit a completion report at the end of the project. The report shall include leakage reporting, data logging and reporting and recommendations on how leakage found can be fixed. Formulate a leak detection approach methodology.

- Identify and acquire as-built drawings and information for the area.
- Acquire historical data on system input volume from the discrete zones.
- Assessments and data analysis.

1. Submission of Quotations

RFQ Number must always be stated on the quotation.

Quotations should be submitted on email below. Email: tebogoa@magalieswater.co.za


2. Selection of Qualifying Quotation

The selection of the qualifying quotation will be at Magalies water's sole discretion. Magalies Water does not bind itself to accept any particular Quotation

3. Evaluation

The quotation will be checked for responsiveness according to the following **REQUIREMENTS:**

- Quotation must have CSD vendor number/ submit CSD Report
- Quotation must have RFQ reference number
- Completed and signed Declaration of Interest Form (SBD4)
- Quotation with validity period should be 30 days or more.
- Quotation with physical address, date, contact details and banking details

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4. Terms & Conditions

Quotations received after the closing date will not be accepted.

All costs to be included in the quotation.

Delivery must take place at the specified place.

Quotations to be valid for 30 days from date of issue.

All non-responsive bids will be rejected.

The Government Procurement General Conditions of Contract shall apply.