

Requesting Office: Procurement	
Contact Person: Dineo Mphasane	
Contact Numbers: 014 597 4636	
Facsimile:	RFQ – 10020748
E-mail address: dineom@magalieswater.co.za	


DATE ISSUED: **08 February 2024**

CLOSING DATE: **16 February 2024**

PLACE OF DELIVERY: **MAGALIES WATER,**

For More information/query email: dineom@magalieswater.co.za or call 014 597 4636

Description/Specification
<p>INVITATION TO SUBMIT A PROPOSAL PROVISIONING OF CROWD MANAGEMENT AND RIOT CONTROL SECURITY SERVICES FOR MAGALIES WATER ON VARIOUS FACILITIES LOCATED IN THE NORTH WEST AND GAUTENG PROVINCES</p> <p>1. INTRODUCTION</p> <p>Magalies Water (MW) has identified a need for crowd management and riot control security services during protest and disruptive actions. The entity seeks to appoint a service provider that can adequately meet the above identified needs of the organisation and ultimately, to enter into a 12 months agreement with the successful service provider. The daily rates must be clearly reflected on the pricing schedule as invoicing will only happen once the services have been used. Utilisation of services will be on the need basis and will be limited to 100-man days. Should the approved 100-man days be exhausted before the expiry of 12 months, the contract will automatically lapse.</p> <p>2. BACKGROUND</p> <p>Magalies Water seeks to appoint a suitable and capable service provider for crowd management and riot control security services during violent protest and disruptive actions as to protect the rights of employees, non-protesting staff, as well as to protect the property of the institution on all its facilities located in the Provinces of Gauteng and North West. The Gauteng facilities are located within the Tshwane Metropolitan Municipality while the North West facilities are located throughout the Province. It should be noted that this request is not to become involved in the dispersal of crowds and to deal with protest action, but a request to protect and safeguard staff and property during protest action as indicated below.</p> <p>3. SCOPE OF WORK</p> <p>The scope of work shall involve, but not be limited to, the following:</p> <ol style="list-style-type: none"> 3.1. The protection and safeguarding of staff and visitors. 3.2. Protection and safeguarding of contractor's employees and property at Magalies Water construction sites 3.3. The provisioning of a service aimed at securing order and safety on the facilities of Magalies Water. 3.4. Protection of property from damage (arson, malicious injury to property, etc) 3.5. The protection of the constitutional rights of non-protesting staff inclusive of the

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<p>prevention of the official activities (organisational business operations) from being disrupted.</p> <p>3.6 Assisting with access control.</p> <p>3.7 Prevention of interference with the free flow of traffic and/or blocking of entrances.</p> <p>3.8 Execute security instructions given by the Chief Security Officer or his/her delegate.</p> <p>3.9 Assist members of the South African Police Services in related activities on the MagaliesWater facilities.</p> <p>3.10 Arrest individuals who commit criminal activities and or any activity prohibited by Court Order on Magalies Water premises using minimum force as and when required to do so.</p> <p>3.12 Ability and or flexibility to increase and/or decrease the number of Crowd Control Officers as and when the situation requires with the approval from Magalies Water authorised representative.</p> <p>4. UNIFORM AND EQUIPMENT REQUIREMENT</p> <p>The Crowd Management Officers deployed for these services must be dressed in uniform as per paragraph 13 of the Private Security Industry Regulations (2002), and must be:</p> <p>4.1. Suitable for the nature of the services rendered (normally referred to as combat uniform).</p> <p>4.2. Have 2 badges prominently attached to the uniform indicating the name of the company (one at the front and one at the back)</p> <p>4.3. Have a badge on the front part of the uniform with the name and PSIRA registration number of the security officer (noting that it must be suitable for the nature of the service rendered).</p> <p>4.4 The company must have at its disposal, the following equipment as resources to render an efficient service:</p> <ul style="list-style-type: none"> • Helmet • body armour • elbows and knees protector • hand cuffs, shields • Shotguns (rubber bullets) • Stun grenades

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5. MANDATORY REQUIREMENTS

- 5.1.1 Valid Company PSIRA Registration Certificate.
- 5.1.2 Valid company Director/s PSIRA Registration Certificate/s with a minimum of Grade "B" PSIRA Registration.
- 5.1.3 Proof of Public Liability Insurance cover of a minimum of R5 000 000 (Five Million Rand) which may be adjusted from time to time by mutual Agreement should circumstances so demand. The contractor shall be required to provide an updated proof of cover every three months.
- 5.1.4 Valid Security Company COIDA Letter of good standing.
- 5.1.5 ID copies of Owners/Directors.
- 5.1.6 Shotgun Firearm Competency certificates, copies of IDs, Riot Control/Special Events /Crowd Management training certificates and PSIRA registration certificates for 30 security officers.
- 5.1.7 Minimum of three contactable references customer list that is not older than 5 years
- 5.1.8 The bidder should submit National Treasury Report/ NTCSA registered Vendor number.
- 5.1.9 Completion of all Standard Bidding Documents and Annexures.

6. FUNCTIONALITY

FUNCTIONALITY CRITERIA	WEIGHT
<p>(i) The experience of the prospective service provider, with specific reference to the delivery of the services of similar magnitude:</p> <ul style="list-style-type: none"> - Relevant experience of more than FIVE (5) years = 30 points - Relevant experience between THREE (3) and FOUR (4) years = 20 points - Relevant experience TWO (2) years and below = 10 points <p><i>(Provide valid evidence that can proof service providers experience in delivering the required services of the tender, ie testimonial letters).</i></p>	30
<p>(ii) References:</p> <p>The provision of THREE (3) contactable references (with reference letters), who can attest to the prospective service provider's track record on the required services over the past three years.</p> <ul style="list-style-type: none"> - THREE (3) contactable references verified = 15 points 	15

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<ul style="list-style-type: none"> - TWO (2) contactable references verified = 10 points - ONE (1) contactable reference verified = 5 points <p><i>(These references should include the name of the entity, nature of contract, contact person, office telephone number, and email address)</i> Kindly provide a contact number and email per reference.</p>	
<p>(iii) Availability of resources</p> <ul style="list-style-type: none"> - PSIRA registration, database of registered members = 5 points - List of non-lethal equipment and resources such as uniforms as per PSIRA Regulations = 5 points - Vehicle/s registration to the company with capacity to carry a team of at least 20 officers at once = 5 points <p><i>(Provide valid evidence that can proof the existence of resources. These may be verified during site inspection).</i></p>	15
<p>(iv) Company profile/portfolio</p> <p>Detailed project execution plan, including:</p> <ul style="list-style-type: none"> - Company standard operating procedures manual = 10 points - Details on the utilization of non-lethal equipment and = 10 points - CV of a qualified and experienced Operational Manager = 10 points <p><i>(The documentation proof must be submitted with bidding pack)</i></p>	30
<p>(v) Beneficial advantage:</p> <p>Branch/office within the Provinces where the service will be rendered, namely Gauteng and North West. Presence in one Province = 5 points Presence in both Provinces = 10 points</p> <p><i>Enclose proof of physical addresses or address where the company is trading from (such as municipality invoice, bank statement or affidavit).</i></p>	10
Total	100
NB: Any bidder who scores less than 70 points will be disqualified	

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7. PRICE SCHEDULE

- 7.1 The prospective service provider should provide a detailed all-inclusive pricing schedule that must be submitted as part of their proposal to Magalies Water.
- 7.2 The pricing schedule must, where applicable, show calculations on which the proposed amounts are based (with the breakdown of various cost components).
- 7.3 Further provide details of any additional cost that are deemed necessary to render the required services which are not reflected on the pricing schedule table attached on **Annexure A**.
- 7.4 The pricing schedule should include, but not limited to, the detail attached on **Annexure A document**.

8. Submission of Quotations

RFQ Number must always be stated on the quotation.

Quotations should be submitted one mail below. Email: dineom@magalieswater.co.za

9. Selection of Qualifying Quotation

The selection of the qualifying quotation will be at Magalies water's sole discretion. Magalies Water does not bind itself to accept any particular Quotation

10. Evaluation

The quotation will be checked for responsiveness according to the following **REQUIREMENTS**:

- 10.1 Quotation must have CSD vendor number/ submit CSD Report
- 10.2 Quotation must have RFQ reference number
- 10.3 Completed and signed Declaration of Interest Form (SBD4)
- 10.4 Quotation with validity period should be 30 days or more.
- 10.5 Quotation with physical address, date, contact details and banking details

11. Terms & Conditions

Quotations received after the closing date will not be accepted. All cost to be included in the quotation. Delivery must take place at the specified place. Quotations to be valid for 30 days from date of issue. All non-responsive bids will be rejected.

The Government Procurement General Conditions of Contract shall apply.

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NB: The Director/Directors as well as employees to be utilized by the appointed service provider shall be required to submit positive Security Clearances upon commencement of work. The clearances can be sourced either through SAPS Criminal Record Centre or Afiswitch.

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