


Requesting Office: Procurement	
Contact Person: Dineo Mphasane	
Contact Numbers: 014 597 4636	
Facsimile:	RFQ – 10020748
E-mail address: dineom@magalieswater.co.za	

DATE ISSUED: **04 September 2023**

CLOSING DATE: **12 September 2023 @ 16:00 pm**

PLACE OF DELIVERY: **MAGALIES WATER,**

For More information/query email: dineom@magalieswater.co.za or call 014 597 4636

Description/Specification
<p>INVITATION TO SUBMIT A PROPOSAL PROVISIONING OF CROWD MANAGEMENT AND RIOT CONTROL SECURITY SERVICES FOR MAGALIES WATER ON VARIOUS FACILITIES LOCATED IN THE NORTH WEST AND GAUTENG PROVINCES</p> <p>1. INTRODUCTION</p> <p>Magalies Water (MW) has identified a need for crowd management and riot control security services during protest and disruptive actions. The entity seeks to appoint a service provider that can adequately meet the above identified needs of the organisation and ultimately, to enter into a 12 months agreement with the successful service provider. The daily rates must be clearly reflected on the pricing schedule as invoicing will only happen once the services have been used. Utilisation of services will be on the need basis and will be limited to 100-man days. Should the approved 100-man days be exhausted before the expiry of 12 months, the contract will automatically lapse.</p> <p>2. BACKGROUND</p> <p>Magalies Water seeks to appoint a suitable and capable service provider for crowd management and riot control security services during violent protest and disruptive actions as to protect the rights of employees, non-protesting staff, as well as to protect the property of the institution on all its facilities located in the Provinces of Gauteng and North West. The</p>

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Gauteng facilities are located within the Tshwane Metropolitan Municipality while the North West facilities are located though out the Province.

It should be noted that this request is not to become involved in the dispersal of crowds and to deal with protest action, but a request to protect and safeguard staff and property during protest action as indicated below.

3. SCOPE OF WORK

The scope of work shall involve, but not be limited to, the following:

- 3.1. The protection and safeguarding of staff and visitors.
- 3.2. Protection and safeguarding of contractors employees and property at Magalies Water construction sites
- 3.3. The provisioning of a service aimed at securing order and safety on the facilities of Magalies Water.
- 3.4. Protection of property from damage (arson, malicious injury to property, etc)
- 3.5. The protection of the constitutional rights of non-protesting staff inclusive of the prevention of the official activities (organisational business operations) from being disrupted.
- 3.6 Assisting with access control.
- 3.7 Prevention of interference with the free flow of traffic and/or blocking of entrances.
- 3.8 Execute security instructions given by the Chief Security Officer or his/her delegate.
- 3.9 Assist members of the South African Police Services in related activities on the Magalies Water facilities.
- 3.10 Arrest individuals who commit criminal activities and or any activity prohibited by Court

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Order on Magalies Water premises using minimum force as and when required to do so.

3.12 Ability and or flexibility to increase and/or decrease the number of Crowd Control Officers

as and when the situation requires with the approval from Magalies Water authorised representative.

4. UNIFORM AND EQUIPMENT REQUIREMENT

The Crowd Management Officers deployed for these services must be dressed in uniform as per paragraph 13 of the Private Security Industry Regulations (2002), and must be:


4.1. Suitable for the nature of the services rendered (normally referred to as combat uniform).

4.2. Have 2 badges prominently attached to the uniform indicating the name of the company (one at the front and one at the back)

4.3. Have a badge on the front part of the uniform with the name and PSIRA registration number of the security officer (noting that it must be suitable for the nature of the service rendered).

4.4 The company must have at its disposal, the following equipment as resources to render an efficient service:

- Helmet
- body armour
- elbows and knees protector
- hand cuffs, shields

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- Shotguns (rubber bullets)
- Stun grenades

4.5 The following details in terms of permanent, temporary and ad hoc employees that can be deployed on short notice as per request as Officers during unrest situations must be provided:

PERMANENT EMPLOYEES		EMPORARY EMPLOYEES		AD HOC (ISSUE BASED) EMPLOYEES	
PSIRA GRADE	TOTAL	PSIRA GRADE	TOTAL	PSIRA GRADE	TOTAL
A		A		A	
B		B		B	
C		C		C	
D		D		D	
E		E		E	

5. MANDATORY REQUIREMENTS

- 5.1.1 Valid Company PSIRA Registration Certificate.
- 5.1.2 Valid company Director/s PSIRA Registration Certificate/s with a minimum of Grade "B" PSIRA Registration.
- 5.1.3 Proof of Public Liability Insurance cover of a minimum of R5 000 000 (Five Million Rand) which may be adjusted from time to time by mutual Agreement should circumstances so demand. The contractor shall be required to provide an updated proof of cover every three months.
- 5.1.4 Valid Security Company COIDA Letter of good standing.
- 5.1.5 ID copies of Owners/Directors.
- 5.1.6 Shotgun Firearm Competency certificates for 30 security officers
- 5.1.7 A company database of the security officers trained in crowd management consisting of 100 names. The listed officers' documents must be attached to


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the list and submitted with the bid documents, ie copies of IDs, training certificates, PSIRA registration certificates and valid firearm competency certificates.

- 5.1.8 Minimum of three contactable references customer list that is not older than 5 years
- 5.1.9 The bidder should submit National Treasury Report/ NTCSD registered Vendor number.
- 5.1.10 Completion of all Standard Bidding Documents and Annexures.

6. FUNCTIONALITY

FUNCTIONALITY CRITERIA	WEIGHT
<p>(i) The experience of the prospective service provider, with specific reference to the delivery of the services of similar magnitude:</p> <ul style="list-style-type: none"> - Relevant experience of more than FIVE (5) years = 30 points - Relevant experience between THREE (3) and FOUR (4) years = 20 points - Relevant experience TWO (2) years and below = 10 points <p><i>(Provide valid evidence that can proof service providers experience in delivering the required services of the tender, ie testimonial letters).</i></p>	30
<p>(ii) References:</p> <p>The provision of THREE (3) contactable references (with reference letters), who can attest to the prospective service provider's track record on the required services over the past three years.</p> <ul style="list-style-type: none"> - THREE (3) contactable references verified = 15 points - TWO (2) contactable references verified = 10 points - ONE (1) contactable reference verified = 5 points <p><i>(These references should include the name of the entity, nature of contract, contact person, office telephone number, and email address)</i></p> <p>Kindly provide a contact number and email per reference.</p>	15
	15

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<p>(iii) Availability of resources</p> <ul style="list-style-type: none"> - PSIRA registration, database of registered members = 5 points - List of non-lethal equipment and resources such as uniforms as per PSIRA Regulations = 5 points - Vehicle/s registration to the company with capacity to carry a team of at least 20 officers at once = 5 points <p><i>(Provide valid evidence that can proof the existence of resources. These may be verified during site inspection).</i></p>	30
<p>(iv) Company profile/portfolio</p> <p>Detailed project execution plan, including:</p> <ul style="list-style-type: none"> - Company standard operating procedures manual = 10 points - Details on the utilization of non-lethal equipment and = 10 points - CV of a qualified and experienced Operational Manager = 10 points <p><i>(The documentation proof must be submitted with bidding pack)</i></p>	10
<p>(v) Beneficial advantage:</p> <p>Branch/office within the Provinces where the service will be rendered, namely Gauteng and North West.</p> <p>Presence in one Province = 5 points Presence in both Provinces = 10 points</p> <p><i>Enclose proof of physical addresses or address where the company is trading from (such as municipality invoice, bank statement or affidavit).</i></p>	100
Total	100

NB: Any bidder who scores less than 60 points in functionality will be disqualified.

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7. PRICE SCHEDULE

7.1 The prospective service provider should provide a detailed all-inclusive pricing schedule that

must be submitted as part of their proposal to Magalies Water.

7.2 The pricing schedule must, where applicable, show calculations on which the proposed amounts are based (with the breakdown of various cost components).

7.3 Further provide details of any additional cost that are deemed necessary to render the required

services which are not reflected on the table below.


7.4 The pricing schedule should include, but not limited to, the following in detail:

Pricing evaluation

YEAR ONE

SENIOR CROWD CONTROL OFFICER

Description	Unit Rate/Tariff for Crowd Control Supervisor	
	Daily rate	Daily rate multiply by 100
Senior Crowd Control Officer/ Supervisor		
Accommodation Costs rate per day per member (Supervisor or Officer)	R	R
Travelling Costs for each member per trip (flat rate per trip to any location in two Provinces depending on the need)	R	R
Subsistence per day for a member	R	R
Total rate excl VAT	R	R
Total Rate inc VAT	R	R


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CROWD CONTROL OFFICER

Description	Unit Rate/Tariff for Crowd Control Officer	
	Daily rate	Daily rate multiply by 100
Crowd Control Officer	R	R
Accommodation Costs rate per day per member (Supervisor or Officer)	R	R
Travelling Costs for each member per trip (flat rate per trip to any location in two Provinces depending on the need)	R	R
Subsistence per day for a member	R	R
Total rate excl VAT	R	R
Total Rate inc VAT	R	R

Grand total costs for the contract

Cost for Crowd Control Supervisor incl VAT Per day	R
Cost for Crowd Control Officer incl VAT Per day	R
Grand Total amount	R

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AD-HOC PRICING FOR CLOSE PROTECTION OFFICER (BODY GUARD)

Ad-hoc guarding may be required from time to time and costing should include ad-hoc rates as per below: **Ad hoc rates (per shift)**

Description	Amount
Body Guard (Protector) per shift	
Vehicle cost per day	
Vehicle cost per KM	

NB: The ad hoc close protection services will only be invoiced when used for. These costs must be separate from the main BOQ as it will only be done on request and approval by the Accounting Officer upon issuing of a separate official purchase order.

FOR ENQUIRIES

Mr Simon Mahlo 078 249 0968

simonm@magalieswater.co.z

1. Submission of Quotations

RFQ Number must always be stated on the quotation.

Quotations should be submitted on

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email below. Email: dineom@magalieswater.co.za

2. Selection of Qualifying Quotation

The selection of the qualifying quotation will be at Magalies water's sole discretion. Magalies Water does not bind itself to accept any particular Quotation

3. Evaluation

The quotation will be checked for responsiveness according to the following **REQUIREMENTS:**

- Quotation must have CSD vendor number/ submit CSD Report
- Quotation must have RFQ reference number
- Completed and signed Declaration of Interest Form (SBD4)
- Quotation with validity period should be 30 days or more.
- Quotation with physical address, date, contact details and banking details

4. Terms & Conditions

Quotations received after the closing date will not be accepted.

All costs to be included in the quotation.

Delivery must take place at the specified place.

Quotations to be valid for 30 days from date of issue.

All non-responsive bids will be rejected.

The Government Procurement General Conditions of Contract shall apply.